

The Brave

West Georgia College

CARROLLTON, GEORGIA

Student Handbook

1951-1952



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PRESIDENT INGRAM



TO THE STUDENT PERSONNEL OF WEST
GEORGIA COLLEGE

The faculty joins me in giving you a most hearty and cordial welcome. Our campus is a friendly place. Traditions are a way of life in any college community. This mode of living is characteristic of ladies and gentlemen the world over. Such statements, as college bred; tolerant and understanding; a scholar and a gentlemen—all spring from that indefinable something we attain through living in and becoming part of a school in which traditions are honored.

Here at West Georgia we are gradually building up some excellent customs—customs that are becoming traditions.

This pamphlet is printed by the Student Activities Committee. It contains information which has been found helpful to our faculty and students.

Cordially,

IRVINE S. INGRAM, *President.*

TO THE STUDENTS OF WEST GEORGIA COLLEGE

For your information and instruction we offer in the following pages the traditions, procedures, and policies of West Georgia College. This handbook is an attempt to briefly explain to you regulations that the college believes both necessary and beneficial to you for your most complete and effective development. Through it you will learn about campus activities and student participation in them.

The instructions set forth herein were not drawn up in any arbitrary fashion. The sum of the best in faculty and student experience over the years, represents long hours of discussion and consultation. They have been altered and amended from time to time when experience has demonstrated that needs and requirements have changed in a changing world. We present them to you in the firm belief that they will contribute to your effectively meeting the challenge and opportunity that life at West Georgia College holds in store for you.

We extend to you our sincere good wishes for a profitable and enjoyable college life.

Cordially,

WILLIAM H. ROW,
Dean of Administration

GEORGE C. S. ADAMS,
*Chairman, Student Activities
Committee*

GEORGE BROWN,
President, Student Body

FACULTY OFFICERS OF GENERAL IMPORTANCE TO THE STUDENT BODY

The student at West Georgia College ordinarily will come in close contact with a number of administrative officers other than the hostesses and classroom instructors. In order to make it possible to know where to go for specific help the general fields of activity administered by some of the principal administrative officers are given in the following statements.

THE PRESIDENT

Mr. I. S. Ingram

The President is administrative head of the institution. He represents the Board of Regents and is responsible to the Regents for the overall administration of the College. All official communications from the Regents to the faculty and students and all official communications from the students and faculty to the Regents must be made through the President. The President is the final mediator of problems and policies involving students and faculty and the relationships of the college community with the Board of Regents.

The office of the President is open at all times to students and faculty for consideration of college problems, both personal and official.

THE REGISTRAR

Miss Katie Downs

The Registrar is in charge of evaluation of high school and college credits; planning of student academic programs, administration of testing and guidance activities, direction of the counseling program, recording and filing all academic and personal records.

THE COMPTROLLER

Mr. S. H. Acklen

The Comptroller is the Business Manager of the College. All matters pertaining to purchases, finance and payments of money must be handled through his office.

COST

A sum of approximately \$160 will take care of the general expenses for each student for one quarter. This includes the following items:

Board	\$ 90.00
Room	30.00
Tuition	30.00
Activity Fee	5.00
Health	3.00

\$158.00

This amount is payable at the beginning of each quarter.

The student must remember that this does not include books, laundry, spending money, and other items.

Each student is required to deposit on entrance a \$10.00 general breakage fee refundable at the time of withdrawal or completion of his college work. This deposit is held as a guarantee for the payment of damage to school property or any other unpaid fees. These will be deducted from the \$10.00 deposit and the balance returned to the student as noted above.

DEAN OF ADMINISTRATION

Mr. William H. Row

The Dean of Administration acts on problems of campus-wide importance, in cases where the observance of college policies is involved. As Chairman of the Administrative Committee, he represents authority, passing judgment on serious breaches of college regulations, on changes in scholastic status, questions relating to living conditions and on the application of college regulations and policy of such a nature as to seriously affect the student body or large segments thereof.

DEAN OF WOMEN AND COLLEGE HOSTESS

Mrs. Gladys Odum Shannon

Questions concerning life in the girl's dormitory, rooming arrangements and changes, dormitory entertainments, and

social functions or general activities which are inter-dormitory in character must be referred to the dean of Women. The Dean of Women acts as consultant and adviser to individual girl students concerning personal problems of living and making adjustments. Permission to leave the campus overnight and the confirmation of special permissions and requests from home must be cleared through her office.

The college hostess has charge of all house furnishings and maintenance. She receives the guests of the college and provides with the comptroller for their entertainment.

CHAIRMAN OF THE COMMITTEE ON STUDENT ACTIVITIES

Dr. George C. S. Adams

The office of the Chairman of the Committee on Student Activities acts as a clearing house for applications for dates on which organizations' regular meetings or social events for their own specific groups. Arrangements for the hiring of orchestras, soliciting of funds to finance student functions, questions concerning conflicts in scheduling such functions, should be referred to this office.

CHAIRMAN OF PUBLIC EXERCISES COMMITTEE

Mr. W. H. Row

The Chairman of the Public Exercises Committee is in charge of all college assembly programs. All matters pertaining to public programs and the scheduled use of the auditorium for public exercises of a general college nature should be cleared through the Chairman of this committee.

DEAN OF MEN

Dr. Richard B. Michael

The Dean of Men acts as adviser on all matters concerning men students. His office is a clearing house for any activities which the men might want to sponsor such as social functions and dormitory affairs. He also serves as a personal consultant for the men and coordinator between the men of the student body and the Men's Student Council.



Life at West Georgia College

FRESHMAN ORIENTATION

Each year the college faculty and the new students assemble at the college three or four days before the opening of classes for the Fall Quarter. These days are spent in acquainting the new student with his fellow students, the college faculty, and the college in general. Inspection trips are made to the various buildings and to all parts of the campus. Social and recreational hours are planned for faculty and students. Students become acquainted with their advisers, who assist them in selecting their courses of study and in making out their schedules for the Fall Quarter. Physical examinations and educational tests are given. In addition to this each freshman registers for Social Science 103—an orientation course.

FRESHMAN WEEK

Many features of Freshman week have already become part of the college traditions. For example the Sophomore-instigated Freshman Parade to town and around the square has become so much a part of us that both students and town folk look forward to it as an annual event of fun and frolic. This parade has in it the element of humor and is a test of good sportsmanship for both Freshmen and Sophomores. This parade takes the place of all other forms of initiation for new students.

FOOTBALL

The opening of the Fall Quarter ushers in the football season. Football is a comparatively new sport at the college; both intramural and inter-collegiate teams actively participate in this sport.

CHRISTMAS CAROLS

Just before the Christmas holidays, the college chorus presents a program of carols in the school auditorium. One night during the following week the members of the Choir go caroling at homes, hospitals, and churches in Carrollton. This gesture of goodwill and friendliness is appreciated by the entire community.

BASKETBALL

The major sport of the Winter Quarter is basketball. West Georgia's varsity basketball teams have had a long and honorable record in which the good name of the school has unfailingly been upheld by the players and student body.

DRAMATICS

Plays are an important part of our college program. The experience of being in a play is of great value. A really good college play is remembered as an outstanding event of that college year. One play is presented each quarter by those people taking the Dramatics course.

SPRING QUARTER ACTIVITIES

The Spring Quarter ushers in our busiest time. Such important events as: Parent's Day; West Georgia College Week, April 21; May Day; the yearly Home-Coming Concert; Alumni Day, and the colorful Final Dance are all extra-curricular activities that have taken on the character of traditions because they are ardently supported. Each contributes its part to the development of the personality of the student.

CAMPUS

The campus is a beauty spot in the foothills of West Georgia. Students at all times should be careful to observe the rules of campus cleanliness.

ASSEMBLY

Once a week the student body meets in assembly. Speakers representative of every phase of professional endeavor are selected for these occasions. Announcements concerning matters of Campus-wide interest are made at this time. Students response to these meetings is respectful and dignified.

DINING HALL

Meals at West Georgia College are served Cafeteria style from modern steam tables. Student assistants serve these meals which are planned and supervised by a Graduate Dietitian. Regular courses in Georgia culture and good eating habits encourage the students to maintain high standards of behavior in the Dining Hall. All students living in college halls take meals in the college cafeteria.

HEALTH

The college provides a clinic for both the men's and women's dormitories. The new Tanner Memorial Hospital located in Carrollton provides additional health and emergency services. If the student is ill he should contact the hostess in his building immediately.

WORK AND PLAY

It is a matter of good taste among ladies and gentlemen on a college campus to conduct themselves on a date so as to conform to the best social customs.

One of the most important attributes of college training is that of discrimination. The capacity to put first things first is paramount. Our most important job at West Georgia is living up to individual class-room responsibilities. Play before work or instead of work is the hallmark of immaturity and childhood. Play to the exclusion of all work makes a dullard and a bore.

What Is Your Interest?

STUDENT ACTIVITIES

Student activities and organizations are an important part of life at West Georgia. Among the various clubs and activities every student finds something to stimulate his interest.

The faculty insists that everyone avail himself of the chance to participate in some manner in the community life of the college as represented by these organizations. Each student organization has a faculty sponsor who attends all meetings and serves as a consultant.

All activities are under the general supervision of a special committee. Each club must present to this committee a general program for the year and a definite program for the quarter. Each activity must present a financial report to this committee at the end of each quarter and an annual report at the end of the Spring Quarter. During the Fall Quarter, membership in these organizations is open to all students. A student must withdraw from an organization if he attends less than 66 percent of the meetings per quarter. Refusal to participate within a club or refusal to take assignment in certain other organizations constitutes grounds for immediate dismissal from the organization.

THE WEST GEORGIAN

The West Georgian, student newspaper, is as old as West Georgia College itself. Members of the West Georgian Staff with the exception of the editor, are chosen through try-outs held at the beginning of each school year. Students who are interested or experienced in journalism are urged to come to these tryouts, which will be announced after the beginning of each Fall Quarter. The West Georgian has been awarded first class honor rating seven years by the Associate Collegiate Press. This rating places The West Georgian among the best junior college newspapers in the South.

THE CHIEFTAIN

The Chieftain, West Georgia's yearbook, was so named because the Indian was the emblem of the college. The first issue of The Chieftain appeared in the spring of 1934.

Members of the staff with the exception of the editor-in-chief, are chosen by means of try-outs for which any student is eligible. Staff members are selected from these students who in the try-outs show more interest and ability in journalistic and editorial work.

The Chieftain has been awarded first honor ratings several times by the National Scholastic Press Association.

WEST GEORGIA A CAPELLA CHOIR

West Georgia College has maintained a choral organization of merit throughout its history known as the West Georgia A Capella Choir. Members are selected by a series of aptitude tests which extend over a period of eight weeks. The committee on the course of study has authorized that two course credits be given for satisfactory participation in the choir for three consecutive quarters during each of two years.

The purpose of the choir is to provide satisfying experiences with interest and talent in music and to supply appropriate music for various needs on the campus and in the surrounding community.

4-H CLUBS

Any former 4-H member or any person interested in 4-H Club Work is eligible for membership in the club at West Georgia. The main purpose of the club is to keep students informed as to the activities of 4-H Clubs at local and state levels.

THE VOLUNTARY RELIGIOUS ASSOCIATION

All members of the student body are members of the Voluntary Religious Association. The activities of the Asso-

ciation are guided by the V. R. A. Council, whose members are selected at the beginning of each year from applicants interested in spiritual activities on the campus.

Weekly meetings are held each Wednesday night. The V. R. A. sponsors Religious Emphasis Week, Sunday evening vesper services, help for needy families and many worthy causes.

ALPHA PSI CLUB

The Alpha Psi Club, organized in 1933, is affiliated with the State and National Home Economics Clubs. The membership of Alpha Psi consists of young women interested in home making and in ways of improving that art.

At the beginning of each year this club names its own objectives. It holds meetings on the first Monday night of each month. At these meetings programs are given concerning personal grooming, clothing and good clothing design, future materials for the home, foods and cookery, and other subjects.

MU ZETA ALPHA

Mu Zeta Alpha is an honorary science society open to all students interested in science and what is being done in science today. The chief objective of the club is to promote interest and scholarship in scientific fields.

The programs are usually in the form of experiments showing some new developments in the field of science and giving the varied uses of this new discovery. Motion pictures dealing with the lives of great scientists and their contributions are also included on the programs.

LE CERCLE FRANCAIS

Le Cercle Francais is composed of students interested in French life and culture. Usually the members are taking college courses in French.

The purpose of this club is to help students become more fully acquainted with the customs of France and understand the French people better.

EL CIRCULO ESPANOL

El Circulo Espanol was organized in November, 1942. Any students who are interested in Spanish are eligible for membership.

The purpose of the club is to help those students interested in Spanish to become more familiar with the customs, culture, and arts of Spain and Spanish America.

ZETA SIGMA PI

Any student who is interested in current affairs and social problems is eligible for membership in Zeta Sigma Pi. The motto for which Zeta Sigma Pi stands—"Investigation, Discussion, Action"—best explains the purpose of the club.

At bi-monthly meetings the programs deal with current topics through forums, lectures, debates, and pictures.

FUTURE TEACHERS OF AMERICA

Future Teachers of America is an organization for the promotion of interest and study of the problems of teaching and the development of a professional awareness on the part of students planning to enter the teaching profession.

FUTURE BUSINESS LEADERS OF AMERICA

Any students who is enrolled in one or more commercial subjects is eligible for membership in the Future Business Leaders of America. The purpose of the F. B. L. A., is to promote interest in the business field and to help train young people to assume responsible positions as the future leaders of business. The club's special project during the year will be to set up a Voluntary Typing Service.

THE VETERANS CLUB

The Veterans' Club was organized in 1945. All Veterans of the wars in which the United States has participated are eligible for membership. The Club has been active in promoting campus improvements and keeping Veterans informed on problems of special interest to them.

W. A. A.

All young women enrolled at West Georgia College are members of the Woman's Athletic Association. Recognition is given members according to a point system. A block letter is awarded for a certain number of points, an athletic pin for a greater number.

The purpose of this organization is to promote interest in athletics and to develop good sportsmanship and skill in sports. The W. A. A. sponsors the activities of the sports clubs and various games and tournaments. It also assists with other recreation.

W CLUB

The Athletic Association, organized in March, 1934, became the W Club in June, 1938. Men students qualify as members of the W. Club when they have won a letter in the sports offered on the campus. These letters are awarded according to a point system.

The purpose of this organization is to stimulate interest in athletic activities for men and to promote the best ideals of sportsmanship. The club sponsors athletic sports and recreational activities such as hikes, weiner roasts, and weekend recreation on the campus.

ALPHA PHI OMEGA

This is a national service fraternity open to students who have been Boy Scouts of America. The purpose of the fraternity is to build qualities of character, leadership, and loyalty in its members and to be of service to both faculty and students.

The Epsilon Eta Chapter was installed in 1947 and enjoys the distinction of being the first chapter established at a junior college in the United States.

PRESS FORUM

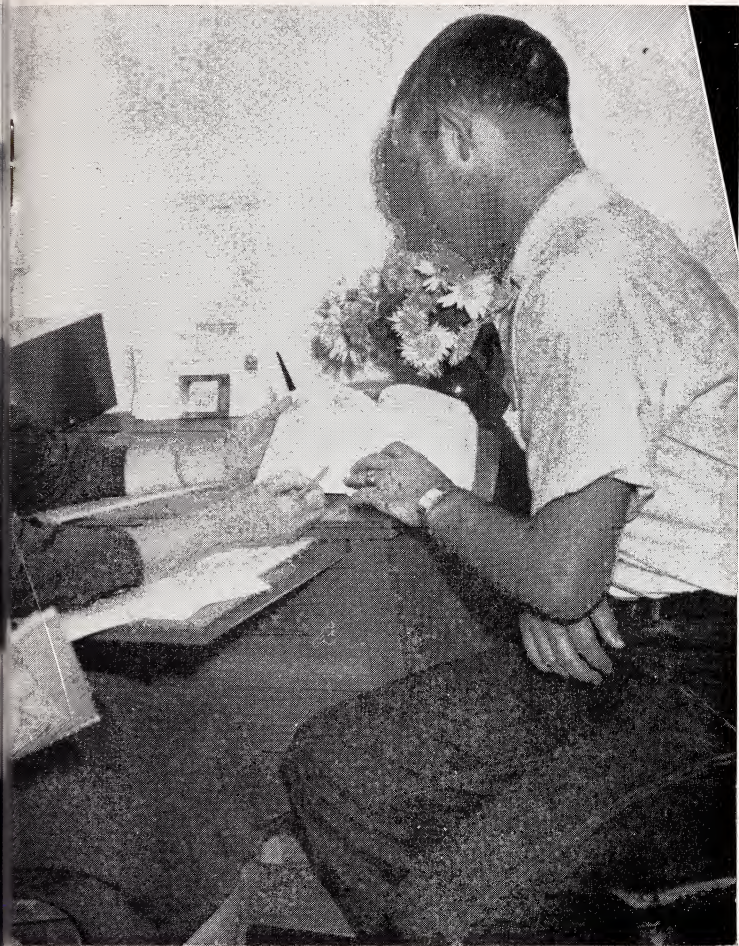
The objective of the Press Forum is to stimulate and promote interest in creative writing and to maintain a high standard of journalism at the college. All students interested in writing and journalism are eligible for membership.

The Quill is the literary organ published by the Press Forum.

DEBATE CLUB

The Debate Club was organized in 1946, and grew out of the social science club, Zeta Sigma Pi. Any student who is interested in debating questions of local, state, and national interest is eligible for membership. This club has established an enviable record in debating and forum discussion, having won honors in various national tournaments. Every member is given the opportunity to participate in intramural or intercollegiate debates. The crowning event of the debate season is the annual West Georgia Intercollegiate Debate Tournament, promoted by the Debate Club, and held at West Georgia College.





Regulations

REGULATIONS CONCERNING PARTICIPATION IN STUDENT ORGANIZATIONS

1. Students will be permitted membership in only two of the so-called "special interest" clubs, i.e., French Club, Alpha Psi, Spanish Club, 4-H Club, Mu Zeta Alpha, Zeta Sigma Pi, Veterans Club, Chieftain, West Georgian, and F. T. A.

2. In addition to the two from the above group, students are permitted to become members of one or more of the clubs felt to be of more general interest, i.e., Woman's Athletic Association, "W" Club, Officers Club, Voluntary Religious Association, W.G.C. Choir, F.B.L.A. and A.P.O.

3. A student is permitted to be an officer in only two organizations. This applies to both the clubs of general interest and those of special interest.

GENERAL REGULATIONS

1. College regulations go into effect at the time a student arrives on the campus and continue until the time of his departure. Students permitted to leave the campus at various times during the year are responsible for upholding the standards of the college during their absence.

2. Rooms must be kept in order and are inspected each day except Sunday. Change in furniture or any other changes about the room must be referred to the dormitory officials. Paste or anything to mar the walls must not be used. Each person is responsible for the preservation and upkeep of property in his room and will be required to pay for any damage before the end of the quarter.

3. All dormitory students must take their meals in the school cafeteria.

4. All men other than local are required to live in Aycock Hall as long as rooms are available.

5. A fee of seventy-five cents per quarter will be charged for the use of radios in rooms. Students are required to inform the Comptroller of intention to connect radios and must pay fee quarterly. Other electrical appliances, such as irons, hot plates, toasters, etc., must not be used in rooms because of serious fire hazards endangering life and property. Arrangements must be made with dormitory hostesses for use of kitchen facilities. Failure to clean up property after use of kitchen privileges may result in withdrawal of such privileges.

6. Any student who fails to register before the end of the first class day of any quarter will be charged a fee of \$3.00 first day, \$1.00 second day, and \$1.00 third day for late registration unless excused by the dean. Enrollment is not complete until student's enrollment card is returned from the Comptroller's to the Registrar's office. Any change in course must be made within the first week of the quarter.

7. Students may deposit cash in the treasurer's office and withdraw it as needed. This practice is advised in order to protect students from loss. Students are urged not to keep large amounts of cash on their persons or in their rooms.

8. The post office of the college is known as Carrollton (sub-station West Georgia College.) Mail is received twice daily and dispatched twice daily.

9. In the case of emergency if a parent wishes to call a student home, communication must be made with the dean or with the dean of women.

10. Leave of absence may be refused because of low scholarship or too frequent requests to leave.

11. When dormitories are officially closed for holiday seasons, all students, except those who must remain for work or for other legitimate reasons, are to leave. Special permission to remain must be secured from the dean, and those

granted such permission must observe regulations set up by the administration.

12. Dates or social activities are not permitted after dormitories are closed.

13. All women except day students must live on the campus.

14. Overnight visitors may be entertained in the dormitories only on week-ends, and then with the permission of the hostess in the building.

15. Assemblies are scheduled once each week for the entire student body. These meetings are considered as important as class work. Attendance is required of all students.

16. Students are requested not to smoke in the dining hall, the gymnasium, the library, or the classroom.

17. Requests for trays during illness must be made of the hostess thirty minutes before meals.

18. Dates are allowed on Sunday, only on the front campus, from two until five.

19. Hazing is not permitted.

20. Outsiders who persist in making a nuisance of themselves in the college community shall be barred from the campus, or from having dates with college girls.

21. Classes are held five days each week. Week-ends before final examinations are closed. The college reserves the right to close other week-ends or to refuse permission to individual students to leave the campus. Such refusal is likely in case of too frequent leaves or too low grades.

22. Any violation of the 20-mile per hour speed limit on the campus will subject driver to dismissal from school or to his car's being banned from the campus.

23. Classrooms and the gymnasium are not to be used for dating or loitering at any time. All alcoholic beverages are forbidden in any building on the campus.

24. All automobiles, motorcycles or motor-bicycles owned or operated by students must be registered with the dean's office.



Mrs. Gladys Odum Shannon, *Dean of Women*

GOVERNMENT

Each residence hall has a house council composed of officers representing each wing of the dormitory. The officers are elected at the beginning of the fall quarter. House councils of all dormitories cooperate under the same constitution and by-laws. The objectives of dormitory life are:

1. To build up self-control.
2. To set up and maintain a high standard of living.
3. To settle problems arising within the group on a fundamental principal so that the result will be effective for the individual and the group for the present and for the future.
4. To know and practice the common social conventions.
5. To respect one's property and that of others.

House meetings are held weekly. Teas and various social activities are sponsored by each dormitory.

REGULATIONS

1. Quiet hour shall be interpreted to mean no whistling, singing, laughing, loud talking, playing of musical instruments, or visiting after 7:30 p. m. Boisterousness in the dormitories is out of order at any time.

2. All nights preceding classes are regarded as quiet hour nights.

3. Men callers in dormitories are expected to depart within five minutes after the bell is sounded at 10:30 p. m.

4. Occupants of the reception room are expected to keep them orderly and free from papers.

5. Gym suits and shorts are to be worn only in gymnasium and on tennis courts.

6. Young women may wear blue jeans only on Saturday

through the lunch hour. Blue jeans are not to be worn when leaving the campus at any time.

7. Girls may spend the night in another girl's room on nights not regarded as quiet hour nights by signing out on the house register.

8. Radios must be played low enough to avoid disturbance and must be turned off at the close of the study hour.

9. The radio in the lobby may be played by students except during class hours and quiet hours.

10. Special orders for refreshments to be sent to dormitories must be placed before 7:30 on open evenings.

11. All laundry and pressing must be done in the laundry room before 7:30 on study evenings and before 9:30 on open evenings.

12. Visiting in bedrooms during study evenings is permitted between 9:00 and 9:30.

13. All communications from parents or guardians concerning leave of absence must be made to the dean or the dean of women. Standing permits are valid only for week-end visits at home.

14. Young women must have written permits from parents or guardians to leave the campus for out-of-town trips. These permits must be sent directly to the dean or dean of women. There must be a separate permit for each leave.

15. Young women leaving the campus for out-of-town trips must file a leave of absence card approved by the dean of women.

16. Young women who return in cars from week-end visits must arrive on the campus not later than 7:00 p. m.

17. Young women may ride in cars only to and from town with people they know. They are forbidden to ride in trucks or on the outside of cars at any time.

18. In case of illness or other emergency, students should report to the dormitory hostess at once, day or night.

19. All guests must conform to dormitory regulations.

20. Women students may go to town in groups of two or more and should return to the campus in time for the evening meal. This regulation applies to theatre and shopping centers.

21. Women students who leave the campus during the day or leave the dormitory during the evening must personally sign in and sign out on the official house register.

22. Young women may go to town in the morning only by special permission of the dean of women. Sunday church services are excepted.

23. Juniors may have three dates per week, one during the week and two on the week-end. Juniors may have off-campus dates by special permission from the dean of women. Juniors who have off-campus dates must be back in the dormitory by 11:00 p. m.

24. Women students are allowed to go to Carrollton one night during the week and on Friday evenings when no school event is scheduled, in mixed groups of four or more to attend movies or other faculty approved public entertainments. Groups should not leave for shows or other entertainment earlier than necessary to give themselves ample time to walk to Carrollton. Women students are expected to have returned to the dormitory by ten o'clock, except by special permission. Students should leave the campus for shows and entertainment at approximately the same time, which time will be arranged by the dormitory hostess.

25. There will be no engagement in the women's dormitory during any student body social function.

26. Freshmen and Sophomores living on the campus fill all evening engagements at the women's buildings.

27. Except by special permission women students will confine their walks to the campus or the Maple Street Soda Shop on Sunday, from two until five.

28. Communication from bedroom window is disapproved.

29. Women students may spend the night in Carrollton only with parents or near relatives.

30. All persons living in dormitories except regular instructors must abide by the above regulations.

31. Dormitories are closed at 11:00 P. M., for all occupants. Exceptions must be made by dean of women, who will make arrangements with the night watchman.

32. Students who slip out of the dormitories at night subject themselves to withdrawal from college.

MEN'S DORMITORIES

1. Men are urged to be gentlemen at all times.

2. Quiet hours are observed in the dormitories after eight every evening preceding days on which classes are to be held.

3. Men wishing to leave the dormitories in the evening will indicate by signing personally the official house register. They must be back in the dormitory by 11:30 P. M., and lights must be out by 12 midnight. Exceptions to this regulation can be made in individual cases with the permission of the dean. Each case will be covered by written permit for time of the individual and rooms involved.

4. Freshmen must remain on the campus every evening on which quiet hours are observed until they have established a general record of C (at mid-term or thereafter).

5. Students wishing to leave school for the week-end will personally sign the official house register, giving destination and time of expected return.

6. Men on scholastic probation are required to remain on the campus after 8:00 P. M., on all nights preceding class days except by special permission from the dean.

8. Men are to have their rooms in order ready for inspection by 9:00 A. M., daily with the exception of Sunday.

8. Trash, paper, and other refuse must be placed in designated receptacles.

9. Radios must not be played loud enough to disturb others and must be turned off at 11:00 P. M.

10. Loitering around buildings and on campus after 9:00 P. M. is not permitted.

11. The occupants of a room are to be held responsible for damage to room or to property in room they occupy. The cost of repairs or replacement in case of such damage is to be taken out of the ten dollar deposit. If the occupant of a room can show that the damage was done by someone else, the cost of replacement or repairs will be taken out of the deposit fee of the one causing damage.

12. Men who are sick are to report to the hostess of their respective building immediately. Excuses for such illness will be issued by the hostess.

LIBRARY REGULATIONS

1. Books not specifically reserved may be drawn from the library for home use for two weeks.

2. Books on special reserve must be consulted in the library except as stated in regulation 3 and 4 below.

3. Reserve books may be drawn from the library at 4:15 P. M., for home use overnight and must be returned by 9:00 A. M. the following morning.

4. Reserve books may be drawn from the library at 11:00 A. M. on Saturday for home use over the week-end and must be returned by 9:30 A. M. the following Monday.

5. Periodicals may not be taken from the library by students.

6. A fine of two cents a day will be charged on books not returned on time.

7. A fine of fifteen cents for the first hour and five cents for every hour thereafter will be charged on reserve books not returned on time.

8. Mutilation or theft of books will subject offender to suspension or expulsion from college.

GRADES AND QUALITY POINTS

1. The grades received in courses in each college year carry quality points according to the following schedule:

Grade	Points
A	6
B	4
C	2
D	0

2. A student must receive in each college year at least nine quality points to be admitted the following year. If not too great, the deficiency may be made up in summer school.

3. A total of 36 quality points, equivalent to an average of C for the two years is required for graduation.

4. One quality point is deducted for each unexcused absence from classes or assemblies in excess of six.

ABSENCES

1. Absences from classes and regular assemblies are excused for members of recognized student activities when representing the college away from the campus, for field trips

sponsored by instructors, for illness and for other reasons considered justifiable by the dean. Absences due to illness if reported by the hostess or nurse may be excused by the dean.

2. Students absent from examinations are charged a fee of one dollar to make up a mid-term or a final examination unless such absence is excused by the dean.

3. A student desiring to continue his college work after being absent from a class or exercise occurring the day immediately preceding or the day immediately following the Thanksgiving recess, the Christmas recess, the Spring recess, or other college holidays and any week-end must pay a fee of \$1.00 for each day in which the absence occurred.

4. When a student has taken six class cuts he and his parents are to be notified and a student who has taken ten unexcused cuts may subject himself to necessary withdrawal from college.

5. Written excuses for absences must be turned in within seven days after absences have occurred.

SCHOLASTIC PROBATION

The purpose of scholastic probation is to enable the student to have more time to study. Students are strongly urged to curtail any activities that tend to interfere with study.

In light of this, probation means that a student must spend his evenings before class days studying. Dormitory students on probation may go home on week-ends, attend church on week-ends, and attend organized campus activities during the week, however students are urged to see that these activities do not interfere with study. Activities must be limited to the campus on nights before class days.

The period of scholastic probation extends to the close of the quarter except in the case of "incomplete" grades, which of course can be recorded by the instructor as soon as students' work is complete.

1. A student who passes only one course with C or above or who makes two grades below C any quarter or mid-term will be placed on probation until scholarship is satisfactory. A student failing in all his work will not be permitted to return for the next quarter. He may apply for re-entrance after one quarter, but will do so on probation.

2. When placed on probation for low grade work during a previous quarter a student must do passing grade work in two courses and make at least two quality points or subject himself to possible withdrawal.

3. A student on probation is not allowed to represent the college in any intercollegiate activity.

4. In some cases, a student on probation may lose membership in all student organizations during the period of probation.

5. Unexcused absences from classes or assemblies while on probation render the student subject to suspension or expulsion.

DISCIPLINARY PROBATION

1. The college reserves the right at all times to place students on probation for various periods of time when the conduct of the student becomes detrimental to either himself or the college.

2. A student may be asked to withdraw when in the opinion of the faculty such student seems not to be able to adjust to campus life and the discipline of group living, does not indicate ability or willingness to profit by the course of study offered by the College, conducts himself in such a way as to reflect upon the reputation of the college community. Some examples: low class attendance even when excused, continued disregard of warnings for breaking minor rules, habitually sleeping late in mornings, failure to keep room in order, disregard and defiance of dormitory council rules, conduct on campus unbecoming for ladies and gentlemen, activities and associations off the campus detrimental to college reputation.

ENTERTAINMENT

1. Once each three or four weeks the gymnasium is used for college social affairs. The group or organization sponsoring the affair is held responsible by the faculty for the removal of decorations and the arrangement of the building for the next scheduled class following the entertainment.

2. Faculty sponsors for each organization entertaining are responsible for carrying out regulation one.

3. Requests for permission to prepare entertainments must be filed in triplicate in the dean's office two weeks ahead of time and must be signed by the faculty adviser.

4. Social functions are limited to one each year for each organization, the nature of the function to be approved by the dean in conference with the faculty advisers. Only students and former members of the organization are invited.

5. The student body as a whole is permitted one social or dance a month. Students, faculty, and alumni only are invited.

6. Social functions are limited to one a week during the fall quarter and the winter quarter and to two a week during the spring quarter.

7. No social functions can be scheduled during the week of quarterly examinations.

8. The chairman of the Student Activities Committee will present to the Administrative Committee a calendar of social events for each quarter, not later than two weeks after classes begin in each respective quarter.

FIXED DATES FOR TRADITIONAL SOCIAL EVENTS

Sophomore-Faculty Dance.....	Saturday nearest Hallowe'en
Sweetheart Dance.....	Saturday nearest St. Valentine's Day
Parents' Day.....	Good Friday
May Day.....	First Thursday in May

STUDENT AND CLASS OFFICERS AND ELECTIONS

1. In a student body election held in May the following officers are elected by a majority of those voting:

Student Body Officers (selected from rising Sophomore Class): President; Vice-President; Secretary-Treasurer.

Sophomore Class: President; Vice-President; Secretary-Treasurer.

The Chieftain: Editor-in-Chief.

The West Georgian: Editor.

Run-over elections are held in cases where one candidate does not receive a majority on the first ballot.

2. To qualify for candidacy for one of the above offices a student is required to file a petition personally signed by at least twenty eligible students with the Chairman of the Committee on Student Activities. A committee composed of the Administrative Dean, the Chairman of the Student Activities Committee, the President of the Student-body, or representatives that the members of the committee may designate to act for them will pass on the scholarship and citizenship qualifications of each candidate.

2. In addition the editors of the Chieftain and the West Georgian should have had a year's previous experience with these publications and have the approval of the sponsors of these organizations.

4. It is the duty of the student body officers, with the assistance of the Freshman and Sophomore Class officers, and such competent assistants as they may from time to time select, to supervise student balloting and elections, and to act as a committee with the Chairman of the Committee on Student Activities, or a faculty member he may appoint, for the purpose of counting the ballots and confirming the results of the election.

5. It is likewise the duty of the student body officers to

act as hosts and committeemen at certain college social functions, receptions, and entertainments, both those attended only by students and faculty and those held in honor of off-campus visitors.

6. The student body officers together with the Freshman and Sophomore class officers and such campus leaders as are selected to assist them cooperate with the college administration in promoting and adjusting college policies and procedures which contribute to the welfare of the students and to effective campus living.

7. The Freshman class elects a President, a Vice-President, and a Secretary-Treasurer during the Fall quarter after mid-term grades appear. These officers serve for the current year. Candidates are subject to the same qualifications and election regulations as stated above for other officers.

8. Class officers lead in conducting such routine class business as arises from time to time and act as hosts and committeemen at special class functions.

9. Special election may be called to fill vacancies occurring as a result of an officers' failure to return to college or inability to serve during the period for which he was elected.

10. College regulations for participation in all elective offices require that to qualify for candidacy a student must have a scholastic average of C during his residence at the college and must have enrolled for the two complete preceding quarters. No student who at any time has been suspended, expelled, disciplined by the dean, or has violated any of the college regulations concerning gambling, use of alcohol, stealing, or cheating is eligible to run for office. The Administrative Committee, after consultation with the Committee on Elections, may bar from candidacy any student whose behavior has been such as to cast grave doubt on his ability or willingness to cooperate with the faculty and students or to exercise the kind of leadership deemed best for the harmony to the student body and the college community. In addition

to the above regulations candidates for the editorship of the West Georgian and Chieftain must have the endorsement of the faculty sponsor.

11. Each dormitory has its own house council elected by vote of its occupants. These councils preside at regular house meetings where problems and procedures for more effective dormitory living are presented and discussed. These councils cooperate with the administration's efforts to provide harmonious living experience for the students in the respective buildings.

12. Student pep rallies are to be held out-of-doors.

13. All elections are to be conducted in an orderly and dignified manner, and in the spirit of fair play.

14. Each candidate is responsible for removing and properly disposing of such election signs, cards, banners, etc., used during the election in behalf of his candidacy.

15. In advertising a candidate all devices that tend to mar or deface college property are forbidden. Candidates will be required to pay for damage.

16. Run-over elections for any office will be between the two leading candidates.

17. No write-in-votes will be considered.

CARROLL ENTERTAINMENT SERIES

Each year the college cooperates with the city of Carrollton in securing the services of artists of distinction in the fields of cultural entertainment. The college encourages the efforts of this body, which is known as the Carroll Entertainment Series for the special purpose of securing the best lyceum numbers at the lowest possible price. The college believes that this is an unusual opportunity of great value to the development of the student's appreciation. Usually one program is presented during the Fall quarter, two during the Winter quarter, and one during the Spring quarter. All performances are staged in the college gymnasium.

WEST GEORGIA COLLEGE

Carrollton, Georgia

SCHOOL CALENDAR

1951-52

FALL QUARTER, 1951

Monday	Sept. 17	10:00 A.M.	Faculty Meeting
Wednesday	Sept. 19	2:00 P.M.	Freshmen Orientation
			Lunch—First meal in cafeteria
Friday	Sept. 21	8:00 A.M.	Sophomores register
Monday	Sept. 24	8:00 A.M.	Classes begin
Thursday	Nov. 22		Thanksgiving holidays
Saturday	Dec. 15		Fall Quarter ends

WINTER QUARTER, 1952

Tuesday	Jan. 1	9:00 A.M.	Registration
Wednesday	Jan. 2	8:00 A.M.	Classes begin
Saturday	Mar. 15		Winter Quarter ends

SPRING QUARTER, 1952

Monday	Mar. 24	9:00 A.M.	Registration
Tuesday	Mar. 25	8:00 A.M.	Classes begin
Saturday	May 31		Final Dance
Tuesday	June 3		President's Reception
Wednesday	June 4	10:30 A.M.	Graduation

SAVE THIS BOOK AND BRING IT TO
COLLEGE WITH YOU.





Alma Mater

*Alma mater, alma mater, hail, hail to thee.
The shrine of our eternal love and youth
Will live forever in the ways of truth.
West Georgia lifts her head above the beauty
Of the coronets that crown the verdant hills;
Her throne securely rests amid the woodland
Where nature's sweetest tribute daily spills.
Marching feet are guided by her sure light,
Shining on the darkness like a star;
The candles of her children now are burning
To reflect a mother's spirit from afar.*

AARON BUCKALEW

Schedules for football and other inter-collegiate sports will not be available until the opening of school.

The Intercollegiate Athletic Association
Fee for all sports in this field is five dollars.